



Institutional Academic Audit Evaluation Form
P P Savani University
School Of Design

| | |
|------------------------------------|--|
| | |
| Date of Audit | 28 / 12 / 2022 |
| 1. Name of Expert: | Abhishek Grameshgudi |
| Designation of Expert: | Associate professor, Acharya design school, Bangalore university |
| 2. Name of Expert: | Dhruv Parmar |
| Designation of Expert: | Industrial Designer, Mumbai |
| Internal Committee Members: | prof. Kinjal Patel professor, SON, PPSU |
| | Dr. Akanksha Wani Associate professor, SOS, PPSU |

| Mission And Goal | | |
|---|------------------------|-----------------------------------|
| Items | Verification Yes/No | Suggestions for Improvement |
| Clarity of Mission and Goals | yes | None |
| Dissemination of Mission and goals to stakeholders | yes | None |
| Programme Compatibility with mission | yes | It is reflected in the objective. |
| Social Relevance and National Development | yes | It is reflected in syllabus. |
| Meeting globalization needs and quality dimensions/value orientation/Heritage | yes | It is reflected in curriculum. |

Higher Administrative
authorities like GC, AC and BOS
formed?

yes

It is formed and needs some decentrali-
zation when the scope increases to cover non-
academic agenda at the school level.

Curriculum Development

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|--|
| Steps followed in designing the syllabus and curriculum | yes | Brainstorm among faculties - BOS (Approving Authorities) - AC - Board of Governor |
| Content of the Curriculum | yes | None |
| Credits allotted/distribution-logic | yes | Equally Distribute, It is more than UGC minimum credit allocation to cater all aspects |
| Curriculum update process | yes | None |

Curriculum Transaction

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|--|
| Teaching methods and teaching aids | yes | Interactive panels to be introduced |
| E-learning modules | yes | E-learning methods introduced. More smooth functioning to be carried out at university level |
| Project work UG/PG | yes | None |
| Internal assessment - components-Uniqueness | yes | None |
| Student support-remedial coaching | yes | None |

| Flexibility of Curriculum 1.CBCS 2.Core Syllabus 3. Elective options | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|-----------------------------|
| | yes | None |
| | yes | None |
| | yes | None |
| Feed Back | Verification Yes/No | Suggestions for Improvement |
| Feed back from students | yes | None |
| Feed back from Alumni | yes | None |

| | | |
|---|-----|-----------------------------------|
| Feedback from Parents | yes | None, It is a transparent process |
| Feedback of Industrial/ Organization representatives | yes | None |

| Items | Verification Yes/No | Suggestions for Improvement |
|--|------------------------|---|
| Steps were taken on the feedback | | |
| Project Completed/ongoing | No | An Industry-school frontier should be formed for getting projects/consultancy |
| Seminars/Conferences attended | yes | None |
| Papers/Articles/Books published. | yes | None |
| Preparation of E-Learning material/content | yes | None |
| Acted as resource persons | yes | None |

| Faculty/Staff Development Programmes | | Suggestions for Improvement |
|--|------------------------|---|
| Refresher courses | | None |
| Faculty Development Program | | More FDP's shall be conducted |
| HRD Programmes | | None |
| Orientation programs | | None |
| Faculty exchange programme | | More MOU's shall be signed for faculty exchange programme |
| Staff training conducted by the university | | None - They are conducted on regular basis. |
| Staff training conducted by other institutions | | None, can be implemented if feasible |
| Summer/Winter schools, Workshops, etc. | | None, the curriculum includes multiple workshops for student. |
| HR Policies | | It is being implemented. |
| Event Organized | Verification Yes/NO | Suggestions for Improvement |
| International Level | No | None |
| National Level | yes | More such events shall be organized. |
| State level | yes | more participation shall be encouraged. |

Academic Activities

| Items | Verification Yes/No | Suggestions for Improvement |
|-------------------------------------|--|---|
| Syllabus | yes, Aligned with subject | None |
| ARR (Academic Rules and Regulation) | Verified | None (It is as per the university guidelines) |
| TimeTable | yes, prepared well before new Academic year starts | None |
| Seminar | Conducted Regularly | None |
| Webinar | Conducted Regularly | None |
| Students Handbook | Given to students | None |
| Course Plan | Prepared according to syllabus, timetable | None |
| CR/LR meeting minutes | yes | None |
| Staff meeting minutes | yes | None |
| Dissertation Record(if applicable) | - | None |
| Internship Records(if applicable) | yes | None (Details well maintained) |

Departmental MOM Regularly maintained and available

Library

| Items | Verification Yes/No | Suggestions for Improvement |
|------------------|---------------------|--|
| Text Books | yes | More subject specific books need to be maintained |
| Reference books | yes | more books shall be introduced. |
| Print journal | yes | There is scope for improvement |
| E-journal | yes | Introduction of more authentic resources recommended |
| Digital Database | yes | None |
| LMS | yes | None |
| E-Governance | yes | None |

Activities of the Department

| | Verification Yes/No | Suggestions for Improvement |
|---|--|--|
| MoU's signed | yes | None |
| Guest lectures | yes | None |
| Conference/Seminar/Workshop conducted | yes | None |
| Extension Activity | yes | None |
| Interaction with Industries/ Research centers/ Educational Institutions | yes | None |
| Newsletters/Magazine | yes | None |
| Field Activity | yes | None |
| Internship/Dissertation/Training | yes (The course incorporates Internship/ Dissertation/ Training in particular semesters) | None |
| Placement | yes | More industrial Tie-ups to be done for each specification |
| NSS Unit | yes | None |

Audit

| Items | Verification Yes/No | Suggestions for Improvement |
|-------------------------|-------------------------------------|-----------------------------------|
| Examination Audit done | yes (Conducted on Regular basis) | None |
| Finance Audit done | yes | None (It is the university level) |
| E-Governance Audit done | yes | None |

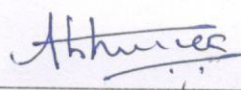
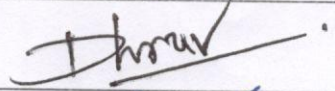

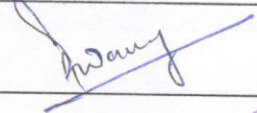


Committee formed

| Items | | Verification Yes/No | Suggestions for Improvement |
|------------------------|-----------------------------------|------------------------|-----------------------------|
| Board of Studies | Maintained, Minutes of meeting | yes | None |
| Departmental Committee | Committee formed | yes | None |

| | | | |
|------------------------|---------------------------------|-----|------|
| Prevalence cell | Available , Committee formed | yes | None |
| Anti-ragging Committee | Committee formed | yes | None |
| Cultural Committee | Committee formed | yes | None |
| | Events Organized | yes | None |
| Women Development Cell | Committee formed | yes | None |

Please comment on SWOC Analysis.

| Items | Verification Yes/No | Suggestions for Improvement |
|--|--|-----------------------------|
| Strength | yes (student & faculty data maintained smoothly via online channel) | None |
| Weakness | yes, More FDP's shall be conducted and Faculty shall be sent for Conferences | |
| Opportunities | yes, cross-fuction opportunities to be recognized and worked accordingly | |
| Challenges | yes, more faculty per sepcilization needed | |
| | | |
| Innovations of the Department: | students are encouraged to participate in SSTP through Design Thinking methods to develop innovative products for social causes in general lifestyle segment. They are also mentored under able guidance of faculties from various departments for wholsitic growth in the initial start up phase. | |
| Future Plans of the Department: | more MoU's to be signed for student project. more Innovative projects for students shall be supported. development of new Labs and maintenance of existing ones required. more Employability related courses to be added. Development and growth of Faculty shall be kept in priority. | |

| | |
|--|---|
| Signature of the Academic Audit Experts |  |
| 2. Signature of the Academic Audit Experts |  |
| 3. Signature of the Academic Audit Experts |  Kingal main |
| 4. Signature of the Academic Audit Experts |  Akash main |
| Signature of the Principal with Seal |   |

Overall Suggestions by the Experts

The experts suggested that the school should establish more industry-specific tie-ups to enhance practical learning opportunities. offering employability-related courses and leveraging digital platforms like Coursera and udemy is recommended to broaden skillsets. Increasing interactions between students and industry professionals will provide valuable insights and networking conducive environment for professional growth and development.

Copy to:

1. Registrar
2. Provost



Institutional Academic Audit Evaluation Form
P P Savani University
School Name

| | |
|------------------------------------|--|
| Date of Audit | 21 / 12 / 2021 |
| 1.Name of Expert: | Prof. Swati Sohoni |
| Designation of Expert: | Asst. Professor: PID, PU. |
| 2.Name of Expert: | Prof. Diwakar Rawat |
| Designation of Expert: | Visiting Faculty, MFT Gandhinagar |
| Internal Committee Members: | Dr. Nitin Kandhi Principal, SOH. PPSU |
| | Ashwini Patil Associate Professor, SON, PPSU. |

| Mission And Goal | | |
|---|------------------------|-----------------------------------|
| Items | Verification Yes/No | Suggestions for Improvement |
| Clarity of Mission and Goals | Yes | None |
| Dissemination of Mission and goals to stakeholders | Yes | None |
| Programme Compatibility with mission | Yes | It is in line with the objective. |
| Social Relevance and National Development | Yes | It is reflected in syllabus |
| Meeting globalization needs and quality dimensions/value orientation/Heritage | Yes | It is reflected in curriculum. |

| | | |
|--|-----|---|
| Whether Administrative authorities like GC, AC and BOS formed? | Yes | It is formed and needs some decentralization when the scope increases to cover non-academic agenda at the school level. |
|--|-----|---|

Curriculum Development

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|--|
| Steps followed in designing the syllabus and curriculum | Yes | Brainstorm among faculties - BOS (Approving Authorities) - AC - Board of Governor. |
| Content of the Curriculum | Yes | None |
| Credits allotted/distribution-logic | Yes | Equally distribute, it is more than UGC minimum credit allocation to cover all aspects of the entrepreneurial spirit in the curriculum |
| Curriculum update process | Yes | None |

Curriculum Transaction

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|--|
| Teaching methods and teaching aids | Yes | Enhance online teaching tools with interactive platforms, real-time feedback mechanisms, and virtual reality simulations for immersive design experiences. |
| E-learning modules | Yes | Improve online teaching tools with better platform for student-teacher interaction, live demos and peer collaboration, making the e-learning experience more engaging and efficient. |
| Project work UG/PG | Yes | Standard format must be shared with mentor and students for uniformity |
| Internal assessment - components - Uniqueness | Yes | None |
| Student support-remedial coaching | Yes | There should be some online support for remedial coaching. |

| | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|-----------------------------|
| Flexibility of Curriculum 1. CBCS 2. Core Syllabus 3. Elective options | Yes | None |
| | Yes | None |
| | Yes | None |
| Feed Back | Verification Yes/No | Suggestions for Improvement |
| Feed back from students | Yes | None |
| Feed back from Alumni | Yes | None |

| | | |
|---|-----|------------------------------------|
| Feedback from Parents | Yes | None, it is a transparent process. |
| Feedback of Industrial/ Organization representatives | Yes | None |

| | | |
|--|--------------------------------|--|
| Steps were taken on the feedback | Yes | None |
| Items | Verification Yes/No | Suggestions for Improvement |
| Project Completed/ongoing | No | An industry-school frontier should be formed for getting projects/consultancy. |
| Seminars/Conferences attended | Yes | More faculties should attend seminars/conferences. |
| Papers/Articles/Books published. | Yes | None |
| Preparation of E-Learning material/content | No | University Online Portal to implement e-learning portal |
| Acted as resource persons | Yes | None |
| | | |

| | | |
|--|--------------------------------|--|
| Faculty/Staff Development Programmes | | Suggestions for Improvement |
| Refresher courses | | None |
| Faculty Development Program | | Faculties are encouraged to for attending FDP's |
| HRD Programmes | | None |
| Orientation programs | | None |
| Faculty exchange programme | | More MOU's shall be signed for FER |
| Staff training conducted by the university | | None, They are conducted on regular basis. |
| Staff training conducted by other institutions | | None, Can be implemented if feasible |
| Summer/Winter schools ,Workshops,etc. | | None, the curriculum includes multiple workshops for students. |
| HR Policies | | It is being implemented |
| Event Organized | Verification Yes/NO | Suggestions for Improvement |
| International Level | No | None |
| National Level | Yes | More such events shall be organized. |
| State level | Yes | More participation shall be encouraged. |

Academic Activities

| Items | Verification Yes/No | Suggestions for Improvement |
|-------------------------------------|---|---|
| Syllabus | Yes, Aligned with Subject | None |
| ARR (Academic Rules and Regulation) | Verified | None (It is as per the University guidelines) |
| TimeTable | Yes, Conduction is done Properly | None |
| Seminar | Conducted on timely basis for Student Development | None |
| Webinar | conducted Regularly | None |
| Students Handbook | Given to students | None |
| Course Plan | Prepared according to syllabus, time table | None |
| CR/LR meeting minutes | Yes | None |
| Staff meeting minutes | Yes | None |
| Dissertation Record(if applicable) | Yes | None |
| Internship Records(if applicable) | Yes | None |

| | | |
|------------------|------------------------------------|------|
| Departmental MOM | Regularly maintained and available | None |
|------------------|------------------------------------|------|

Library

| Items | Verification Yes/No | Suggestions for Improvement |
|------------------|---------------------|--|
| Text Books | Yes | None |
| Reference books | Yes | more books shall be introduced |
| Print journal | Yes | None |
| E-journal | Yes | E-content choice shall be introduced |
| Digital Database | Yes | Course Documentation to be maintained within the institute in Digital Database |
| LMS | Yes | None |
| E-Governance | Yes | None |

Activities of the Department

| | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|---|
| MoU's signed | Yes | None |
| Guest lectures | Yes | None |
| Conference/Seminar/Workshop conducted | Yes | None |
| Extension Activity | Yes | None |
| Interaction with Industries/ Research centers/ Educational Institutions | Yes | None |
| Newsletters/Magazine | Yes | None |
| Field Activity | Yes | None, The school is organizing various activities to support moU. |
| Internship/Dissertation/Training | Yes | None |
| Placement | Yes | More Industrial Tie-ups to be done for each specification |
| NSS Unit | Yes | None |

Audit

| Items | Verification Yes/No | Suggestions for Improvement |
|-------------------------|------------------------|--------------------------------------|
| Examination Audit done | Yes | None |
| Finance Audit done | Yes | None (It is at the University level) |
| E-Governance Audit done | Yes | None |

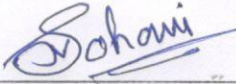
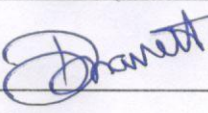
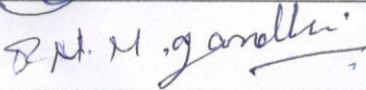
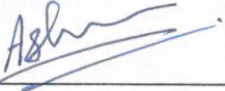

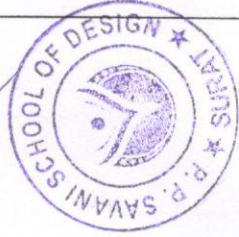
Committee formed

| Items | | Verification Yes/No | Suggestions for Improvement |
|------------------------|--------------------------------|------------------------|-----------------------------|
| Board of Studies | Maintained, Minutes of meeting | Yes | None |
| Departmental Committee | Committee formed | Yes | None |

| | | | |
|------------------------|-----------------------------|-----|------|
| Anti-ragging Committee | Available, Committee formed | Yes | None |
| Anti-ragging Committee | Committee formed | Yes | None |
| Cultural Committee | Committee formed | Yes | None |
| | Events Organized | Yes | None |
| Women Development Cell | Committee formed | Yes | None |

Please comment on SWOC Analysis.

| Items | Verification Yes/No | Suggestions for Improvement |
|--|--|-----------------------------------|
| Strength | Yes - Infrastructure & facilities provided to conduct online course content | Better Network connection |
| Weakness | Yes - Poor Internet Connection | Better Network condition required |
| Opportunities | Yes - Online lectures organized with eminent visiting faculties from premier design institutions | None |
| Challenges | Yes - Difficulty in delivering online classes for practical subjects in designing | Change in Teaching methodology |
| Innovations of the Department: | Yes, Teaching methods enhancement. | |
| Future Plans of the Department: | Faculty Development Programs on Assessment and Feedback for online mode of Education conducted for faculties and workshops organized online to enhance course content delivery methods for the new situation in uncertain times. | |

| | |
|--|--|
| 1. Signature of the Academic Audit Experts |  |
| 2. Signature of the Academic Audit Experts |  |
| 3. Signature of the Academic Audit Experts |  |
| 4. Signature of the Academic Audit Experts |  |
| Signature of the Principal with Seal |   |

Overall Suggestions by the Experts

The experts suggested that the school should encourage more peer-to-peer learning and reconsider the mentor-mentee format. Faculty members should participate in design conferences, webinars, and workshops to stay updated with industry trends. Additionally, a comprehensive review of the curriculum is advised to ensure alignment with current educational standards and emerging professional requirements, fostering a dynamic and impactful learning environment.

Copy to:

1. Registrar
2. Provost



Institutional Academic Audit Evaluation Form
P P Savani University
School Of Design

| | |
|-----------------------------|---|
| Date of Audit | 11/12/2020 |
| 1.Name of Expert: | Prof. Hitendra. Shikhapure |
| Designation of Expert: | Freelance, Product Designer |
| 2.Name of Expert: | Prof. Kaitave Patel |
| Designation of Expert: | Animation Designer, NID |
| Internal Committee Members: | Dr. Nisay Shah Dean & Principal, SoE, PPSU |
| | Prof. Ashish Mhatre Associate Professor, SoE, PPSU |

| Mission And Goal | | |
|---|------------------------|------------------------------------|
| Items | Verification Yes/No | Suggestions for Improvement |
| Clarity of Mission and Goals | Yes | None |
| Dissemination of Mission and goals to stakeholders | Yes | None |
| Programme Compatibility with mission | Yes | It is in line with the objectives. |
| Social Relevance and National Development | Yes | It is reflected in syllabus |
| Meeting globalization needs and quality dimensions/value orientation/Heritage | Yes | It is reflected in curriculum. |

Administrative
 Priorities like GC, AC and BOS
 met?

Yes

It is found & needs some decentralization when the scope increases to cover non-academic aspects at school level.

Curriculum Development

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|--|
| Steps followed in designing the syllabus and curriculum | Yes | Brainstorm among faculties - BOS (Approving Authorities) - AC (Board of Examiners) |
| Content of the Curriculum | Yes | None |
| Credits allotted/distribution-logic | Yes | Equally Distributed |
| Curriculum update process | Yes | None |

Curriculum Transaction

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|--|
| Teaching methods and teaching aids | Yes | Implement hybrid teaching models blending online lectures with virtual studio sessions, fostering collaborative digital design projects. |
| E-learning modules | Yes | Shift to fully online classes, utilizing virtual design studios to adapt to COVID-19. |
| Project work UG/PG | Yes | Standards shared with mentor & students for uniformity. |
| Internal assessment - components - Uniqueness | Yes | None, continuous evaluation is conducted for all subjects before final exam. |
| Student support - remedial coaching | Yes | Online support will help students resolve issues. |

| Flexibility of Curriculum 1. CBCS 2. Core Syllabus 3. Elective options | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|-----------------------------|
| | Yes | None |
| | Yes | None |
| | Yes | None |
| Feed Back | Verification Yes/No | Suggestions for Improvement |
| Feed back from students | Yes | NO |
| Feed back from Alumni | Yes | NO |

| | | |
|---|-----|-----------------------------------|
| Feedback from Parents | Yes | None, it is a transparent process |
| Feedback of Industrial/ Organization representatives | Yes | None |

| Items | Verification Yes/No | Suggestions for Improvement |
|--|------------------------|--|
| Steps were taken on the feedback | | |
| Project Completed/ongoing | NO | An Industry-School franchise should be formed for getting projects/assignments |
| Seminars/Conferences attended | Yes | More financial support must be provided |
| Papers/Articles/Books published. | Yes | None |
| Preparation of E-Learning material/content | NO | E-learning content created to deliver lectures during during Covid. |
| Acted as resource persons | Yes | None |
| | | |

| Faculty/Staff Development Programmes | Suggestions for Improvement |
|--|--|
| Refresher courses | None |
| Faculty Development Program | Faculties are encouraged to attend various FDP |
| HRD Programmes | None |
| Orientation programs | None |
| Faculty exchange programme | Faculty Development needs more Faculty exchange programs |
| Staff training conducted by the university | None (conducted on regular basis) |
| Staff training conducted by other institutions | None, can be implemented if feasible. |
| Summer/Winter schools, Workshops, etc. | Workshops are a part of Faculty development strategy |
| HR Policies | It is being implemented |

| Event Organized | Verification Yes/NO | Suggestions for Improvement |
|---------------------|------------------------|---|
| International Level | NO | None |
| National Level | Yes | More such events shall be organized |
| State level | Yes | More participation shall be encouraged. |

Academic Activities

| Items | Verification Yes/No | Suggestions for Improvement |
|-------------------------------------|---------------------------------|---|
| Syllabus | Yes, Aligned with subject | None |
| ARR (Academic Rules and Regulation) | Yes, Verified | None (It is as per the University Guidelines) |
| TimeTable | Yes | None |
| Seminar | Yes, Conducted Regularly | None |
| Webinar | Yes | None |
| Students Handbook | Yes (Syllabus of 2021-22) | None |
| Course Plan | Yes | None |
| CR/LR meeting minutes | Yes | None |
| Staff meeting minutes | Yes | None |
| Dissertation Record(if applicable) | Yes | None |
| Internship Records(if applicable) | Yes | None |
| Departmental MOM | Regular maintained & available. | None |

Library

| Items | Verification Yes/No | Suggestions for Improvement |
|------------------|---------------------|--|
| Text Books | Yes | None |
| Reference books | Yes | More books shall be introduced |
| Print journal | Yes | None |
| E-journal | Yes | E-content shall be introduced |
| Digital Database | Yes | Course documentation to be maintained within Institute |
| LMS | Yes | None |
| E-Governance | Yes | None. |

Activities of the Department

| | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|--|
| MoU's signed | Yes | None |
| Guest lectures | Yes | None |
| Conference/Seminar/Workshop conducted | Yes | None |
| Extension Activity | Yes | None |
| Interaction with Industries/ Research centers/ Educational Institutions | Yes | None |
| Newsletters/Magazine | Yes | None |
| Field Activity | Yes | None, The School is organizing various activities to support MOU |
| Internship/Dissertation/Training | Yes | None |
| Placement | Yes | More Industrial tie-ups to be done for specifications |
| NSS Unit | Yes | None |

Audit

| Items | Verification Yes/No | Suggestions for Improvement |
|-------------------------|------------------------|--------------------------------------|
| Examination Audit done | Yes | None |
| Finance Audit done | Yes | None (It is at the University level) |
| E-Governance Audit done | Yes | None |


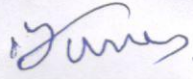
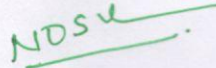
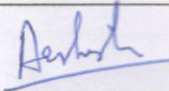
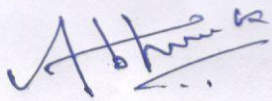

Committee formed

| Items | | Verification Yes/No | Suggestions for Improvement |
|------------------------|--------------------------------|------------------------|-----------------------------|
| Board of Studies | Maintained, Minutes of meeting | Yes | None |
| Departmental Committee | Committee formed | Yes | None |

| | | | |
|------------------------|-----------------------------|-----|------|
| Relevance cell | Available, Committee formed | Yes | None |
| Anti-ragging Committee | Committee formed | Yes | None |
| Cultural Committee | Committee formed | Yes | None |
| | Events Organized | Yes | None |
| Women Development Cell | Committee formed | Yes | None |

Please comment on SWOC Analysis.

| Items | Verification Yes/No | Suggestions for Improvement |
|---------------------------------|---|-----------------------------------|
| Strength | Yes - Infrastructure & facilities provided for online course | Better network connection |
| Weakness | Yes - Poor Internet connection | Better network condition required |
| Opportunities | Yes - Online lectures organized with momentum using facilities from previous Design Organization. | None |
| Challenges | Yes - Difficulty in delivering online classes for practical subjects in Design. | Change in Teaching methodology |
| Innovations of the Department: | Yes, Teaching methods enhancement | |
| Future Plans of the Department: | Faculty Development Program on Assessment & Feedback for online mode of Education conducted for faculties & workshops organized online to enhance course content delivery methods for the new situation in uncertain times. | |

| | |
|--|--|
| Signature of the Academic Audit Experts |  |
| 2. Signature of the Academic Audit Experts |  |
| 3. Signature of the Academic Audit Experts |  |
| 4. Signature of the Academic Audit Experts |  |
| Signature of the Principal with Seal |   |

Overall Suggestions by the Experts

The experts suggested that the University should develop hybrid training models, integrating e-content learning to facilitate flexible education. Enhancements such as improved internet connectivity & integration of E-labs in School of Design would optimize learning experiences & adapt-to-evolving education.

Copy to:

1. Registrar
2. Provost



Institutional Academic Audit Evaluation Form
P P Savani University
School Of Design

| | |
|------------------------------------|---|
| | |
| Date of Audit | 27 / 12 / 2019 |
| 1.Name of Expert: | Prof. Rity shykla |
| Designation of Expert: | Visiting faculty, IIFT, MSU |
| 2.Name of Expert: | Prof. Loknath Sinha |
| Designation of Expert: | Freelance Designer & Artist, Vadodara |
| Internal Committee Members: | Dr. Anish Sharma Principal, SOS, PPSU |
| | Dr. Deepak Vishwakarma Associate Professor, MPH PPSU |

| Mission And Goal | | |
|---|------------------------|-----------------------------------|
| Items | Verification Yes/No | Suggestions for Improvement |
| Clarity of Mission and Goals | Yes | None |
| Dissemination of Mission and goals to stakeholders | Yes | None |
| Programme Compatibility with mission | Yes | It is in line with the objective. |
| Social Relevance and National Development | Yes | It is reflected in syllabus |
| Meeting globalization needs and quality dimensions/value orientation/Heritage | Yes | It is reflected in curriculum. |

| | | |
|--|-----|---|
| Whether Administrative authorities like GC, AC and BOS formed? | Yes | It is formed and needs some decentralization when the scope increases to cover non-academic agenda at the school level. |
|--|-----|---|

Curriculum Development

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|--|
| Steps followed in designing the syllabus and curriculum | Yes | Brainstorm among faculties - BOS (Approving Authorities) - AC - Board of Governor. |
| Content of the Curriculum | Yes | None |
| Credits allotted/distribution-logic | Yes | • Equally Distributed |
| Curriculum update process | Yes | None. |

Curriculum Transaction

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|--|
| Teaching methods and teaching aids | Yes | Emphasize hands-on Projects and experiential Learning, integrating design theory with Practical applications. |
| E-learning modules | Yes | Focus on using interactive online modules and multimedia resources to engage students in design concepts & Projects. |
| Project work UG/PG | Yes | standard format must be shared with mentor & students for uniformity. |
| Internal assessment - components-Uniqueness | Yes | None, Continuous Evaluation is conducted for all subjects before the final jury. |
| Student support-remedial coaching | Yes | Online support will help students resolve issues. |

| Flexibility of Curriculum 1.CBCS 2.Core Syllabus 3. Elective options | Verification | Suggestions for Improvement |
|---|--------------|-----------------------------|
| | Yes/No | |
| | Yes | None |
| | Yes | None |
| Yes | None. | |
| Feed Back | Verification | Suggestions for Improvement |
| | Yes/No | |
| Feed back from students | Yes | None |
| Feed back from Alumni | Yes | None |

| | | |
|---|-----|-----------------------------------|
| Feedback from Parents | Yes | None, it is a transparent Process |
| Feedback of Industrial/Organization representatives | Yes | None |

| Items | Verification Yes/No | Suggestions for Improvement |
|--|------------------------|--|
| Steps were taken on the feedback | | |
| Project Completed/ongoing | No | An Industry-school Frontier should be formed for getting projects/consultancy. |
| Seminars/Conferences attended | Yes | More financial support must be provided |
| Papers/Articles/Books published. | Yes | None |
| Preparation of E-Learning material/content | No | There should be a University online portal to implement e-learning. |
| Acted as resource persons | Yes | None |

| Faculty/Staff Development Programmes | Suggestions for Improvement |
|--|---|
| Refresher courses | None |
| Faculty Development Program | Faculties are encouraged to attendance and better FDP's |
| HRD Programmes | None |
| Orientation programs | None |
| Faculty exchange programme | MoUs shall become bridge to offer FEP to good Universities & companies. |
| Staff training conducted by the university | None. They are conducted on regular basis. |
| Staff training conducted by other institutions | None, can be implemented if feasible |
| Summer/Winter schools, Workshops, etc. | Workshops, are a part of Faculty Development strategy |
| HR Policies | It is being implemented. |

| Event Organized | Verification Yes/NO | Suggestions for Improvement |
|---------------------|------------------------|---|
| International Level | No | None |
| National Level | Yes | More such events shall be organized. |
| State level | Yes | More participation shall be encouraged. |

Academic Activities

| Items | Verification Yes/No | Suggestions for Improvement |
|-------------------------------------|--|--|
| Syllabus | Yes, Aligned with Subject | None |
| ARR (Academic Rules and Regulation) | Verified | None (It is as per the University guidelines) |
| TimeTable | Yes | None |
| Seminar | Conducted Regularly | None |
| Webinar | Conducted Regularly | None |
| Students Handbook | Given to students | It should also reflect on extra activities and the academic calendar |
| Course Plan | Prepared according to syllabus, timetable | None |
| CR/LR meeting minutes | Being conducted on regular intervals | None |
| Staff meeting minutes | MOM prepared and shared after each meeting | None |
| Dissertation Record(if applicable) | Available | None |
| Internship Records(if applicable) | Available | None |
| Departmental MOM | Regularly maintained & available. | |

Library

| Items | Verification Yes/No | Suggestions for Improvement |
|------------------|---------------------|---|
| Text Books | Yes | None |
| Reference books | Yes | More books shall be introduced. |
| Print journal | Yes | None |
| E-journal | Yes | E-content choice shall be introduced |
| Digital Database | Yes | There is a need to set up proper digital database in the University |
| LMS | Yes | None |
| E-Governance | Yes | None. |

Activities of the Department

| | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|---|
| MoU's signed | Yes | None |
| Guest lectures | Yes | None |
| Conference/Seminar/Workshop conducted | Yes | None |
| Extension Activity | Yes | None |
| Interaction with Industries/ Research centers/ Educational Institutions | Yes | None |
| Newsletters/Magazine | Yes | None |
| Field Activity | Yes | None, The school is organizing various activities to support MoU. |
| Internship/Dissertation/Training | Yes | None |
| Placement | Yes | TPC formed. |
| NSS Unit | Yes | None. |

Audit

| Items | Verification Yes/No | Suggestions for Improvement |
|-------------------------|------------------------|--------------------------------------|
| Examination Audit done | Yes | None |
| Finance Audit done | Yes | None (It is at the University level) |
| E-Governance Audit done | Yes | None |

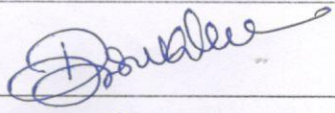
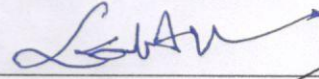
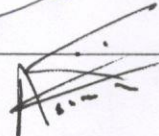

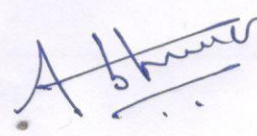

Committee formed

| Items | | Verification Yes/No | Suggestions for Improvement |
|------------------------|--------------------------------|------------------------|-----------------------------|
| Board of Studies | Maintained, Minutes of meeting | Yes | None |
| Departmental Committee | Committee formed | Yes | None |

| | | | |
|------------------------|---------------------------------|-----|------|
| Grievance cell | Available . Committee formed | Yes | None |
| Anti-ragging Committee | Committee formed | Yes | None |
| Cultural Committee | Committee formed | Yes | None |
| | Events Organized | Yes | None |
| Women Development Cell | Committee formed | Yes | None |

Please comment on SWOC Analysis.

| Items | Verification Yes/No | Suggestions for Improvement |
|--|---|--|
| Strength | Yes, Faculties from renowned Design Institutes - NID, NIFT, MSU | Better Lab facilities |
| Weakness | Yes - None availability of stationary shop inside the campus. | Inhouse stationary shop needed for students. Need better transport facilities. |
| Opportunities | Yes - There is no educational institute in a nearby region. | None |
| Challenges | Yes - There are only a few Industry Tie-ups. | More Industry Tie-ups will help the students get more Industrial Networking and support. |
| Innovations of the Department: | Yes, Proper Labs setup for the core specializations. with sewing machines, Pattern making table and proper equipments for Fashion & Textile Design students, Photography Lab setup for Visual & Communication Design students and model making workshop | |
| Future Plans of the Department: | More equipment for needed for each of the department for proper functioning. for Product Design students | |

| | |
|--|---|
| Signature of the Academic Audit Experts |  |
| 2. Signature of the Academic Audit Experts |  |
| 3. Signature of the Academic Audit Experts |  Anil K. Sir |
| 4. Signature of the Academic Audit Experts |  D. J. Sir |
| Signature of the Principal with Seal |   |

Overall Suggestions by the Experts

The experts suggested that the school should prioritize expanding its book inventory for the library set up. Encouraging faculties and students to engage in project-based consultancy work is recommended. Additionally, establishing an in-house stationary shop and acquiring more equipment for studio facilities will enhance academic resources and practical learning experiences.

Copy to:

1. Registrar
2. Provost



Institutional Academic Audit Evaluation Form
P P Savani University
School Of Design

| | |
|------------------------------------|--|
| | |
| Date of Audit | 18/12/2018 |
| 1.Name of Expert: | prof. Anjani kumar |
| Designation of Expert: | Industrial Design, NID, Ahmedabad |
| 2.Name of Expert: | prof. palak patel |
| Designation of Expert: | Associate prof. PID. parul university |
| Internal Committee Members: | Dr. Tejal patel Asst. professor SLM. PPSU |
| | prof. Ruchi Gandhi Asst. professor SOA, PPSU |

| Mission And Goal | | |
|---|------------------------|-----------------------------------|
| Items | Verification Yes/No | Suggestions for Improvement |
| Clarity of Mission and Goals | yes | None |
| Dissemination of Mission and goals to stakeholders | yes | None |
| Programme Compatibility with mission | yes | it is in line with the objective. |
| Social Relevance and National Development | yes | it is reflected in syllabus |
| Meeting globalization needs and quality dimensions/value orientation/Heritage | yes | It is reflected in Curriculum |

| | | |
|--|-----|--|
| Administrative Bodies like GC, AC and BOS | yes | it is formed and needs some decentralization When the scope increase to cover non- academic agenda at the school level |
|--|-----|--|

Curriculum Development

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|--|
| Steps followed in designing the syllabus and curriculum | yes | Brainstorm among faculties - BOS (Approving Authorities) - AC - Board of Governors |
| Content of the Curriculum | yes | None |
| Credits allotted/distribution-logic | yes | Equally Distributed, more than minimum credit Allowed to cover all aspects of the entrepreneurial spirit in the curriculum |
| Curriculum update process | yes | None |

Curriculum Transaction

| Items | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|---|
| Teaching methods and teaching aids | yes | Iterative Design process - Involves multiple cycle of feedback, evaluation and revision |
| E-learning modules | yes | None |
| Project work UG/PG | yes | standard format must be shared with mentor & students for uniformity |
| Internal assessment - components-Uniqueness | yes | None, collaborative learning is the core of design curriculum. |
| Student support-remedial coaching | yes | online support will help students resolve issues on their own pace. |

| Flexibility of Curriculum 1.CBCS 2.Core Syllabus 3. Elective options | Verification | Suggestions for Improvement |
|---|--------------|-----------------------------|
| | Yes/No | |
| | yes | None |
| | yes | None |
| | yes | need to be Implemented |
| Feed Back | Verification | Suggestions for Improvement |
| | Yes/No | |
| Feed back from students | yes | None |
| Feed back from Alumni | yes | None |

| | | |
|--|-----|------------------------------------|
| Feedback from Parents | yes | None, It is a Transparent process. |
| Feedback of Industrial/Institution representatives | yes | None |

| Items | Verification Yes/No | Suggestions for Improvement |
|--|------------------------|---|
| Steps were taken on the feedback | | |
| Project Completed/ongoing | NO | An Industry-school frontier should be formed for getting projects/consultancy |
| Seminars/Conferences attended | yes | More faculties shall be encouraged to attend seminar/conferences |
| Papers/Articles/Books published. | yes | None |
| Preparation of E-Learning material/content | NO | There should be a university online portal to implement e-learning |
| Acted as resource persons | yes | None. |

| Faculty/Staff Development Programmes | Suggestions for Improvement |
|--|---|
| Refresher courses | None |
| Faculty Development Program | Faculties are encouraged to attendance and better FDP's |
| HRD Programmes | None |
| Orientation programs | None |
| Faculty exchange programme | Mov's shall become bridge to offer FEP to good universities & Companies |
| Staff training conducted by the university | None, They are conducted on regular basis. |
| Staff training conducted by other institutions | None, can be Implemented if feasible |
| Summer/Winter schools, Workshops, etc. | Workshops are a part of Faculty Development Strategy |
| HR Policies | It is being Implemented |

| Event Organized | Verification Yes/NO | Suggestions for Improvement |
|---------------------|------------------------|--|
| International Level | NO | None |
| National Level | yes | More such events shall be organized |
| State level | yes | More participation shall be encouraged |

Academic Activities

| | Verification Yes/No | Suggestions for Improvement |
|-------------------------------------|--|--|
| Syllabus | Yes, Aligned with subject | None |
| ARR (Academic Rules and Regulation) | Verified | None (It is as per the university guidelines) |
| TimeTable | Yes | None |
| Seminar | Conducted regularly | None |
| Webinar | Conducted regularly | None |
| Students Handbook | Given to student | It should also reflect on extra activities and the Academic calendar |
| Course Plan | Prepared according to syllabus timetable | None |
| CR/LR meeting minutes | Being conducted on regular intervals | None |
| Staff meeting minutes | MOM prepared and shared after each meeting | None |
| Dissertation Record(if applicable) | Available | None |
| Internship Records(if applicable) | Available | None |
| Departmental MOM | Regularly Maintained and Available. | None |

Library

| Items | Verification Yes/No | Suggestions for Improvement |
|------------------|---------------------|---|
| Text Books | Yes | None |
| Reference books | Yes | None |
| Print journal | Yes | None |
| E-journal | Yes | E-Content shall be Introduced |
| Digital Database | Yes | There is a need to setup proper in the university database. |
| LMS | Yes | None |
| E-Governance | Yes | None |

Activities of the Department

| | Verification Yes/No | Suggestions for Improvement |
|---|------------------------|---|
| ... signed | yes | None |
| Guest lectures | yes | None |
| Conference/Seminar/Workshop conducted | yes | None |
| Extension Activity | yes | None |
| Interaction with Industries/ Research centers/ Educational Institutions | yes | None |
| Newsletters/Magazine | yes | None |
| Field Activity | yes | more Activities to be conducted |
| Internship/Dissertation/Training | yes | None |
| Placement | yes | Need a separate training & placement cell |
| NSS Unit | yes | None |

Audit

| Items | Verification Yes/No | Suggestions for Improvement |
|-------------------------|------------------------|--------------------------------------|
| Examination Audit done | yes | None |
| Finance Audit done | yes | None (It is at the university level) |
| E-Governance Audit done | yes | None |

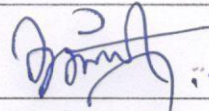
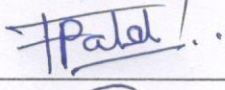
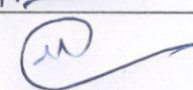
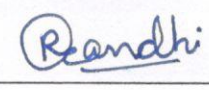
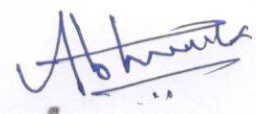

Committee formed

| Items | | Verification Yes/No | Suggestions for Improvement |
|------------------------|--------------------------------|------------------------|-----------------------------|
| Board of Studies | Maintained, Minutes of meeting | yes | None |
| Departmental Committee | Committee formed | yes | None |

| | | | |
|------------------------|---------------------------------|-----|------|
| ...ance cell | Available , Committee formed | yes | None |
| ...ragging Committee | Committee formed | yes | None |
| Cultural Committee | Committee formed | yes | None |
| | Events Organized | yes | None |
| Women Development Cell | Committee formed | yes | None |

Please comment on SWOC Analysis.

| Items | Verification Yes/No | Suggestions for Improvement |
|---------------------------------|---|--|
| Strength | yes - specialise focus on entrepreneurship | should be focused on developing new business ideas |
| Weakness | yes - The scope is no educational Institute in the nearby region | need more program introduction for management and commerce field |
| Opportunities | yes - There are challenges to getting good Intellectuals due to locational disadvantages. | None |
| Challenges | yes - There are challenges to getting good Intellectuals due to locational disadvantages. | None. |
| Innovations of the Department: | yes, A separate Mac Lab has been set along with class rooms for Design students | |
| Future Plans of the Department: | A proper set up for the three courses - Visual & Communication, Fashion & Textile Design and product Design needs to be set up before the beginning of a new batch and by the time students promoted to next year and chose specific specializations. | |

| | |
|--|--|
| 1. Signature of the Academic Audit Experts |  |
| 2. Signature of the Academic Audit Experts |  |
| 3. Signature of the Academic Audit Experts |  |
| 4. Signature of the Academic Audit Experts |  |
| Signature of the Principal with Seal |   |

Overall Suggestions by the Experts

The experts suggested that the school should prioritize research activity and collaborative learning experiences. They advised signing more MoUs to foster partnerships and organizing interactive workshops to enhance engagement. This strategic focus will elevate academic excellence and promote innovation within the institution.

Copy to:

1. Registrar
2. Provost